

EDUCATION

Washtenaw Community College, Ann Arbor
Coursework in Internet Professional and Computer Science

August 2005 to present

The University of Michigan, Ann Arbor
Studied Performing Arts Management, Marketing, Business Writing, Accounting, Music History, Film Theory, and German

Bachelor of General Studies – May 1993

WEB DEVELOPMENT & RELATED COURSEWORK

Web Design & Development

Web Coding I, II & III
Relational Database Concepts & Application
Web Database
Web Graphics & Interface Design I, II, & III
Web Animation

Computer Systems & Programming

Computer Systems Technology I & II
Computer Security for PCs
Designing Windows Security
Unix Tools & Scripts
Introduction to Programming with C++

SKILLS & TECHNOLOGIES

Languages/Tools: XHTML, CSS, XML, XSSI, JavaScript, PHP, ColdFusion, MySQL, Photoshop, Flash

Environments: Windows 98 – XP, Unix, some Macintosh

Working Knowledge: AJAX, ActionScript, Access, C++, Illustrator

WORK EXPERIENCE

Washtenaw Community College

Instructor

August 2007 to present

- Teach introductory course in XHTML and CSS in the Internet Professional Program
- Prepare lectures, course materials and exams

Inner Circle Media

Intern

October 2006 to December 2006

- Developed websites using hand-coded XHTML and CSS
- Prepared XHTML templates for conversion to PHP

Washtenaw Community College

Computer Lab Technician

August 2006 to present

- Monitor activity in the Internet Professional computer labs
- Assist students with lab and homework assignments, and resolve technical issues

City of Chelsea

Computer Security Internship

July 2006 to November 2006

- Inventoried all computer and networking equipment in use by the City of Chelsea
- Examined all equipment for security issues
- Met with stakeholders throughout the city government
- Collaborated on a report that included software, hardware configuration, and policy recommendations

CharityUSA.com

Customer Service and Technical Support Representative

October 2004 to June 2005

- Answered questions and resolved problems for customers of Internet shopping portal

All Movie Guide

Editor

August 2000 to August 2002

- Researched and added new release information, fact-checked, corrected errors, created, deleted, and merged database records
- Assigned keywords, genres, themes, tones and artwork to each film